

MINUTES OF THE
MONTGOMERY COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES SERVICES
February 15, 2022
Northview Center

I. CALL TO ORDER/BOARD MEMBER ATTENDANCE

Board President, Madeline Iseli, called the February 15, 2022 meeting of the Montgomery County Board of Developmental Disabilities Services to order at 7:00 p.m.

Members Present: President, Madeline Iseli; Vice President, Naima Quarles-Burnley; Secretary Richard Schultze; Dr. Stephen Fortson; Janet Peasant; Dr. Susan Komorowski; Joanna White Superintendent, Dr. Pamela Combs

Ms. Iseli opened the meeting by reading the Board's Vision and Mission.

~ Moment of Silence

Ms. Iseli asked the Board to observe a moment of silence in memory of those who have passed away since our last Board Meeting, whether they be individuals served or their family members, staff or their family members, or friends of the Board.

II. SPECIAL PRESENTATIONS

There were no Special Presentations for the month of February

III. REVIEW AND APPROVAL OF MINUTES

The Board reviewed the January minutes and took action as follows:

Motion: Ms. Iseli moved that the Montgomery County Board of DD Services approve the minutes of the January 18, 2022 Board Meeting. Dr. Fortson seconded the motion. Mr. Schultze abstained. The motion carried with six in favor.

IV. SUPERINTENDENT'S REPORTS

A. Update by Superintendent

Pamela said the legislative visits are going well. We have had four so far and we are working on getting a few more scheduled. We are very excited about those and hoping to have an impact on our state system in a positive way.

The DSP Workforce Crisis is continuing to impact our providers. We are helping them in different ways and we just sent out a survey asking providers how we can best help and what their specific needs might be. We are working to come up with the best solutions. We have been able to lead efforts in our region in coming up with ideas and we're hoping the survey will help us with how to support with this crisis.

The transition with our Early Intervention team is going well. We had the layoff of the positions earlier this year and seven of those impacted have decided to transition into our newly created positions. The project is on track with the end of the transition being the end of June this year.

There is a change in the status of the Board's contract with the psychiatrists in the Mental Health clinic, and Pamela invited Dr. Kidd to provide an overview.

Dr. Kidd explained that Dr. Gentile and the Wright State Physicians team recently let us know that they are going to end their contract with the Board as of April 20. They said the decision was one they made to become more efficient. They work out of several clinics and we are just one of those and we are relatively small. We have been blessed to have had them on contract for as long as we have but they have become more fragmented over time as they have worked out of different clinics. For example, every clinic has a different electronic records system and they have to go into each one and it becomes a lot to manage. They provide services to people in 86 counties.

This is a consolidation of services and processes more than anything else and it won't reduce the number of people they can serve. If anything it will help them continue serving the same amount and allow for them to grow. We have been working with Access Ohio Behavioral Health on what the process is going to look like to transfer clients for their psychiatric services. It is not going to affect at all their access to mental health therapy with our staff. It will essentially just affect the location of where they will receive their psychiatric services. It will continue to be Telehealth but they will just be getting a link from a different address.

We have sent an e-mail giving individuals and families instructions on how to transfer services and Access Ohio said they have 20 or 25 people who have already initiated the transition. We are getting phone calls and questions, especially regarding the technology, and we are supporting them through the process.

Pamela added that, out of those we serve, this impacts about 225 people, so it's a significant process but it is going well.

Dr. Kidd said we have a handful of people on our waiting list who are only seeking psychiatric services and, if they want to transfer from our waiting list and get services through Access Ohio or another provider, they may be able to get their services sooner. It's a loss to us but there are some benefits when looking at the big picture.

Board Member Ms. Joanna White shared that her agency, Family Services, also offers psychiatric care. Dr. Kidd said we are making sure people know they can switch to a different provider if they want to and, if they identify a provider, we will assist with that process.

Pamela said it's something that we weren't anticipating and she appreciates Dr. Kidd and his team working through it. It has added a lot to the team to contact everyone. Pamela asked if there were any questions and there were none.

Pamela wanted to close with our COVID update. She said Omicron is still having a significant impact on those we serve. Throughout the first part of the pandemic, up until December 2021, we had 14 deaths in our system related to COVID and those we serve and, since the first of this year, we've had three deaths. That's a significant rate of increase.

We are reminding everyone that COVID is still having a significant impact and we continue to provide PPE. Most of our providers are still at reduced counts. We are encouraging and reminding everyone to be mindful, be safe, and we are still losing lives.

B. Recognition of Toward Independence staff by Director of TI

This was included in the Board packet. It was about DSP staff doing exceptional work on a snow day to assist people with developmental disabilities. We posted it on Facebook and our website and the Ohio Provider Resource Association (OPRA) shared it throughout the state.

Pamela said we appreciate all of our providers and really appreciated this shared information by Toward Independence.

V. COMMITTEE REPORTS

A. Ethics Committee – Janet Peasant, Chairperson

There were no individuals to review for the month of February.

B. Finance Committee – Richard Schultze, Chairperson

Mr. Schultze asked for each of these if there were any questions and there were none.

1. Contracts previously approved by the Superintendent

These contracts were listed in the Board Packet and were within the Superintendent's budget authority granted by the Board. No action was required.

2. Review of Program Vouchers for January 2022

These Program Vouchers were provided in the Board packet and included expenditures that are over \$1,000.00. No action was required.

3. Approval of February Resolutions Calendar

Motion: Mr. Schultze moved that the Montgomery County Board of DD Services approve the February Resolutions Calendar for item(s) 021522-02. Dr. Fortson seconded the motion. The motion carried unanimously.

4. Financial Reports

The Financial Reports for January 2022 were in the Board packet. In response to Mr. Schultze asking “Andrew, how are we doing?” Andrew said we are one month in which is 8.3%. Revenue is at 22.4%, expenses are at 12.7%. Revenue is ahead of schedule because we received our first levy allocation which is 40% of our annual funding from the county. Expenses are slightly elevated because we paid our first quarter of waiver match for 2022 which is a large expense. Overall we are doing well. Our Fund Balance is up to about 40% which is at 22.5 million.

C. Human Resources Committee – Madeline Iseli, Chairperson

There were no Human Resources items for the month of February

D. Policy Committee – Naima Quarles-Burnley, Chairperson

1. First Reading of Selected Policies and Procedures

Ms. Quarles-Burnley gave a first reading of the following policies, No action was required:

VII.156	Administrative Leave
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2. Second Reading and Approval of Selected Policies and Acknowledgement of Selected Procedures

Ms. Quarles-Burnley gave a second reading of the following policies:

VII.27	Distribution of Information By or To Staff
VII.74	Social Media
VIII.04	Outcome Based Evaluation
IX.31	Public Relations

Ms. Quarles-Burnley asked that the Board Members take some time to review the Public Relations policy. She said sometimes Board Members may be approached by the media and we want that to go through Janice or Pamela – official channels. We

don't want to comment officially as Board Members without having that message filtered through our staff.

Motion: Ms. Quarles-Burnley moved that the Montgomery County Board of DD Services approve the policies listed above. Ms. Peasant seconded the motion. The motion carried unanimously.

Ms. Quarles-Burnley added that we are considering that Public Relations become part of new Board Members' orientation.

Mr. Schultze asked if the Board Members could be provided with a paragraph they can use if they are approached by the media and maybe they can provide an e-mail or phone number to direct them to the correct person. Ms. Iseli suggested that Janice could provide the correct response. Julie said she will let Janice know.

VI. SPECIAL REPORTS

A. Monthly Updates for DDS Departments – included in packet.

B. Update for Inclusive Neighborhoods Housing Corporation (INHC) - included in packet.

Mr. Schultze said he likes the new format of the monthly updates stating it's much easier to process. Pamela said we tried to organize it with services at the top and then administrative items towards the end and then to group it under each Director. Pamela thanked Mr. Schultze for noticing.

VII. ANNOUNCEMENTS

A. Links were included in the Board packet as follows:

Selected announcements

Stories and news coverage

Newsletters and updates sent to individuals/families/guardians, and providers

Ms. Iseli said she appreciates the links to these items stating it's a lot easier to click on those rather than scrolling through everything.

VIII. OTHER BUSINESS

There were no Other Business items for the month of February

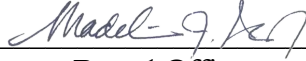
IX. VISITORS' TIME

There were no visitors present

Interjection: Ms. Quarles-Burnley asked if we have N-95 masks available for families and the answer was "yes."

X. ADJOURNMENT

There being no further business to present to the Board, the meeting was adjourned.
Time: 7:23 p.m.



Board Officer

March 15, 2022

Date

**The next meeting of the Montgomery County Board of DDS
will be held on TUESDAY, March 15 at 7:00 P.M.
VIA REMOTE TECHNOLOGY**

Board Secretary/jn
Reviewed and approved by Superintendent
Date approved by Board Secretary: February 18, 2022