

MINUTES OF THE
MONTGOMERY COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES SERVICES
October 18, 2022
Northview Center

I. CALL TO ORDER/BOARD MEMBER ATTENDANCE

Board President, Madeline Iseli, called the October 18, 2022 meeting of the Montgomery County Board of Developmental Disabilities Services to order at 7:00 p.m.

Members Present: President, Madeline Iseli; Vice-President, Dr. Stephen Fortson; Janet Peasant; Dr. Susan Komorowski; John Serr; Elizabeth Redmon
Superintendent, Dr. Pamela Combs

Members Absent: Secretary Richard Schultze. Mr. Schultze notified the Superintendent of his absence prior to the meeting.

Ms. Iseli opened the meeting by reading the Board's Vision and Mission.

~ Moment of Silence

Ms. Iseli asked the Board to observe a moment of silence in memory of those who have passed away since our last Board Meeting, whether they be individuals served or their family members, staff or their family members, or friends of the Board.

A special mention was made of our former staff member Brian Borgert who passed away unexpectedly. Brian was the Board's Residential Development Specialist and, after 30 years of service, was scheduled to retire September 30, 2022. Brian touched hundreds of individuals' lives. He was very dedicated to his work and quietly made significant contribution to the agency without wanting much recognition or fanfare. Almost \$1,000 was raised by staff to donate to the neighbor who agreed to take Brian's beloved dog Shelby. Also, a beautiful bouquet was sent by MCBDDS to Brian's family.

II. SPECIAL PRESENTATIONS

There were no Special Presentations for the month of October.

III. REVIEW AND APPROVAL OF MINUTES

The Board reviewed the September minutes and took action as follows:

Motion: Ms. Iseli moved that the Montgomery County Board of DD Services approve the minutes of the September 20, 2022 Board Meeting. Dr. Fortson seconded the motion. The motion carried unanimously.

IV. SUPERINTENDENT'S REPORTS

A. Update by Superintendent included in the Board packet. Pamela talked briefly about each of the items in her written report, highlights as follows:

- Our leadership team attended the Think Tank Conference at the end of September. The conference was very eye-opening, it was great to hear answers from different perspectives on topics. Another topic was concerning our provider workforce crisis; there is little hope that it will improve. Ohio has not been gaining employment in this area for a couple of decades. Pamela is planning on meeting with our team, providers, families and stakeholders to have a collaborated session and discuss similar topics.
- Pamela shared a video in her report from Towards Independence (T.I.) and their trip to Gatlinburg, Tennessee. T.I. rented a large cabin and took a lot of folks they serve on vacation! This is just one example of so many great things that our providers are doing!
- Our budget planning is still in progress, everything seems to be on track based on the Office of Management and Budget (OMB) Directors' meeting last week. Andrew, Becky and Pamela will meet with the OMB on Friday, October 21st, 2022. When they're finished with this last part of the process our budget will be presented to the Commissioners in December for approval.
- Pamela shared a photo from a Zoom activity where participants write music and participate in Travel Trivia of London, England. A young girl participating in this activity was discussing Queen Elizabeth's life and her recent death. Afterwards, the young girl created a toy palace and shared what it meant to her and her family. Pamela and Susan Komorowski had a prior discussion how Zoom activities are intergenerational. The dynamic of Zoom activities invites a wide age range of participation. Madeline expressed that these activities create greater inclusion. Pamela agreed, and stated "it is just another way to cross paths" with different age ranges.

B. Approval of Annual Report, Annual Plan, and Strategic Plan

1. Announcement was made after First Reading that the Draft document was available to the public on the Board's website, providing opportunity for review and feedback up to the end of a Public Hearing which was held on October 4, 2022. Any feedback received was reviewed and considered by Leadership and may have resulted in changes.

Motion: Ms. Iseli moved that the Montgomery County Board of DD Services approve the 2022 Annual Report, 2023 Annual Plan, and 2023-2026 Strategic Plan, as presented. Dr. Komorowski seconded the motion. The motion carried unanimously.

C. Approval of Superintendent to serve as MCBDDS' delegate at OACB's Delegate Assembly on November 30, 2022

- Ms. Iseli asked if Board members attended the OACB conferences. Pamela explained our Board Members haven't recently attended, she noted some Board members logged in remotely during the Pandemic when the conference was virtual. Pamela encouraged Board members to participate and will ask Julie Nelson to reach out to our Board members and make reservations for those interested in attending.

Motion: Ms. Iseli moved that the Montgomery County Board of DD Services appoint the Superintendent to serve as its delegate at the Ohio Association of County Boards' Delegate Assembly on November 30, 2022, and that she be authorized to support and/or make whatever decisions seem appropriate should any proposals come before the Delegate Assembly. Mr. Serr seconded the motion. The motion carried unanimously.

D. Thank you to SSA Bobbi Lakes for excellent PASRR work
Community SSA, Bobbi Lakes worked tirelessly on a Pre-Admission Screening and Resident Review (PASRR) that allowed two young ladies (sisters) from a local Intermediate Care Facilities to be admitted to a skilled nursing facility where they are able to get the care that is needed. The work that she did received praise from the family, DODD and the home county of these two young ladies.

V. COMMITTEE REPORTS

A. Ethics Committee – Dr. Susan Komorowski, Chairperson

There were no individuals to review for the month of October.

B. Finance Committee – Richard Schultze, Chairperson – absent

1. Annual Availability of Funds

Motion: Dr. Fortson moved that the Montgomery County Board of DD Services has adopted a budget for 2023 that includes the full amount necessary to meet its obligations under ORC 5126.05.07. The amount available to pay the non-federal share is \$17,523,000.00 which is in excess of the value of ½ mill of taxes generated within

Montgomery County. Ms. Peasant seconded the motion. The motion carried unanimously.

2. Contracts previously approved by the Superintendent
These contracts were listed in the Board Packet and were within the Superintendent's budget authority granted by the Board. No action was required.

3. Review of Program Vouchers for September 2022
These Program Vouchers were provided in the Board packet and included expenditures that are over \$1,000.00. No action was required and there were no questions.

4. Approval of October Resolutions Calendar

Motion: Dr. Fortson moved that the Montgomery County Board of DD Services approve the October Resolutions Calendar for item(s) 101822-16. Dr. Komorowski seconded the motion. The motion carried unanimously.

5. Financial Reports
The Financial Reports for September 2022 were in the Board packet. In answer to Ms. Iseli asked "how are we doing financially?" Andrew Kinder stated we are 75% through our year and our revenues are 75.5% in line where they should be. Expenses are slightly under at 71%. Our fund balance is at \$17M or 30% of expenses. We expect to end the year, right where we projected.

C. Human Resources Committee – Madeline Iseli, Chairperson

1. Approval to eliminate vacant positions from Table of Organization

Motion: Ms. Iseli moved that the Montgomery County Board of DD Services approve the elimination of one (1) vacant position identified above by position number, from the Table of Organization. Dr. Fortson seconded the motion. The motion carried unanimously.

D. Policy Committee – Janet Peasant, Chairperson

1. First Reading of Selected Policies and Procedures

Ms. Peasant gave a first reading of the following policies. No action was required:

VII.05	Basic Requirements for Board Employment
VII.15	Sick Leave Accrual/Use, Bereavement, Court, Military Leave
VII.30	Driving Board Owned and Private Vehicles

VII.32	Safety & Accident Prevention
VII.322	Hazardous Communication
VII.50	Fitness for Duty
IX.28	Service and Support Administration

2. Second Reading and Approval of Selected Policies and Acknowledgement of Selected Procedures

Ms. Peasant gave a second reading of the following policies.

VII.10	Work Schedules for FT and PT
VII.36	Staff Recognition and Awards
VII.41	Vacation
VII.69	Operational Continuity

Motion: Ms. Peasant moved that the Montgomery County Board of DD Services approve the policies listed above. Mr. Serr seconded the motion. The motion carried unanimously.

VI. SPECIAL REPORTS

A. Monthly Updates for DDS Departments – included in packet.

B. Quarterly Update for Inclusive Neighborhoods Housing Corporation (INHC) – next report will be submitted in December.

VII. ANNOUNCEMENTS

- A. A link was included in the Board packet to newsletters and events calendar.
- Ms. Iseli thanked Janice Rice for her very bright, cheerful and informative Provider Updates! Madeline enjoys reading the material and thought Janice is doing a wonderful job.

VIII. OTHER BUSINESS

- A. Announcement by Board President regarding 2023 Board Officers.
- Ms. Iseli announced the HR committee will serve as our nominating committee for 2023 Board Officers in December.

IX. VISITORS' TIME

There were no visitors present.

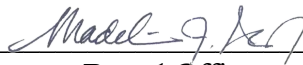
Other notes:

- Madeline shared news about Sinclair's plans and projects including their current levy funding.
- Susan Komorowski and Janet Peasant commended a provider who recently sent a small group of adults with disabilities (Cheers) to participate in activities with people from a local nursing home; both groups interacted harmoniously. Susan and Janet requested help to initiate/create a pilot program to encourage providers with this type of involvement between the two groups. Pamela agreed this is a good idea and she will mention to Mitch Snyder, Director of Provider Relations to suggest the idea at the next Provider Meeting. Kamarr Gage informed members that Goodwill West (new Goodwill location in Trotwood) has started to integrate different age groups (adults and children) as part of their programming.
- Janice Rice requested help from the Board and Leadership team to congratulate Nancy Wilson, country music's emcee/talk show host on K99.1 FM; as she will be inducted into Country Music Hall of Fame for "Best Morning Show". Janice procured a short video clip of the Board congratulating Nancy, this will be sent to her by social media.

X. ADJOURNMENT

There being no further business to present to the Board, the meeting was adjourned.

Time: 7:36 p.m.



Board Officer

December 13, 2022

Date

**The next meeting of the Montgomery County Board of DDS
will be held on TUESDAY, December 13 at 7:00 P.M.
at the Northview Center, 8114 N. Main Street, Dayton, OH. 45415**

Board Secretary/nf
Reviewed and approved by Superintendent
Date approved by Board Secretary: November 2, 2022