

MINUTES OF THE
MONTGOMERY COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES SERVICES
March 21, 2023
Northview Center

I. CALL TO ORDER/BOARD MEMBER ATTENDANCE

Board President, Madeline Iseli, called the March 21, 2023 meeting of the Montgomery County Board of Developmental Disabilities Services to order at 7:02 p.m.

Members Present: President, Madeline Iseli; Vice-President, Dr. Stephen Fortson; Janet Peasant; Dr. Susan Komorowski; John Serr; Elizabeth Redmon

Members Absent: Secretary, Richard Schultze. Mr. Schultze notified the Superintendent of his absence prior to the meeting.

Superintendent, Dr. Pamela Combs was unable to attend the Board Meeting as she was a Panelist at a live Think TV show called “Move to Include” that explored the issues of disability and aging, and promotes inclusion through the power of public media. The event included a panel discussion and the screening of a segment of “A Good Life,” regarding developmental disabilities.

Pamela was joined on the panel by State Rep. Scott Lipps of Warren County; Kim Estess, an attorney with O’Diam & Estess; and Dave Arnold, the sibling of a person with Down syndrome.

Assistant Superintendent, Kamarr Gage, stepped in for Pamela at the Board Meeting.

Ms. Iseli opened the meeting by reading the Board’s Vision and Mission.

~ Moment of Silence

Ms. Iseli asked the Board to observe a moment of silence in memory of those who have passed away since our last Board Meeting, whether they be individuals served or their family members, staff or their family members, or friends of the Board.

II. SPECIAL PRESENTATIONS

There were no Special Presentations for the month of March.

III. REVIEW AND APPROVAL OF MINUTES

The Board reviewed the February minutes and took action as follows:

Motion: Ms. Iseli moved that the Montgomery County Board of DD Services approve the minutes of the February 21, 2023 Board Meeting. Dr. Fortson seconded the motion. The motion carried unanimously.

IV. SUPERINTENDENT'S REPORTS

A. Update by Superintendent and Assistant Superintendent included in the Board Packet. Kamarr talked about the items in the written report as follows:

- Kamarr explained the charts that were included showing data for 2021, 2022, and 2023 to date, on Emergencies, No Wrong Door, Pre-Admission Counselling's (PAC), and Pre-Admission Screening and Resident Reviews (PASRR).
- The OhioISP remains a top priority for SSAs, but other SSA functions continue in the background that are critical to individuals served.
- We met with the DODD financial team and provided additional details regarding the financial shortfall that we will be facing in the later part of 2024. They asked us to submit a financial request to the department for consideration. We will be submitting the request in early April 2023.
- The move from the Annex is moving ahead and we are still working through details to hopefully repurpose the location as an ISP for Multi-System Youth. We shared the plans at the last Levy Council meeting and everyone seemed to be in support of the plan. MSY ISPs for emergency placement are critically needed in our region.
- We are still reviewing the possibility to sell Southview, but that discussion and project will be pushed into later 2024 or 2025, so that we can focus on the MSY ISP project.
- We met with the County's OMB Director, John Parks and he was enthused about our progress so far this year to seek funds from the state and to evaluate budget needs. He did ask if we would consider consolidating some of our IT systems with the county system. We agreed that our teams could meet and see if there could be added efficiencies around our sharing of a server location and system back up.
- MCBDDS celebrated DD Awareness Month by meeting with the Commissioners and sharing about our Adult Changing Table Project. They were very interested and supportive of the project. They went so far as to say that they would be interested in placing one at the county's administration building.

B. Parent Ralonda Holt receives Business and Service to Community Award as part of Black Women Entrepreneur Program.

Kamarr shared that he and Pamela attended the Black History program where Ms. Holt was recognized which was a very nice event. Congratulations to Ms. Holt for receiving this Award.

C. MCBDDS presentation to Board of County Commissioners for DD Awareness Month.

MCBDDS Program Consultant Jennifer Corcoran, her son Matthew Helton, and Superintendent Dr. Pamela Combs, presented to the Montgomery County Commissioners for DD Awareness Month. They shared about our Adult Changing Table Project. The Commissioners were very interested and supportive of the project. They said they would be interested in placing one at the county's administration building.

D. MCBDDS and Choices in Community Living recognized by Huber Heights City Council with Proclamation.

MCBDDS Board President Madeline Iseli was on hand for the presentation and MCBDDS Program Consultant Jennifer Corcoran made a presentation of her own about the importance of including height-adjustable adult changing tables in public buildings and high-traffic venues throughout the city, supporting MCBDDS' efforts to make Montgomery County more accessible and inclusive for all.

V. COMMITTEE REPORTS

A. Ethics Committee – Dr. Susan Komorowski, Chairperson

Jill Moore shared that Kamarr Gage has been appointed to serve on Miami Valley Fair Housing Board. No action required.

B. Finance Committee – Richard Schultze, Chairperson - absent

1. Review of Program Vouchers for February 2023.

These Program Vouchers were provided in the Board Packet and included expenditures that are over \$1,000.00. No action was required and there were no questions.

2. Approval of March Resolutions Calendar

Motion: Dr. Fortson moved that the Montgomery County Board of DD Services approve the March Resolutions Calendar for item(s) 032123-03 through 032123-05. Dr. Komorowski seconded the motion. The motion carried unanimously.

3. Financial Reports

The Financial Reports for February 2023 were in the Board Packet. In answer to Dr. Fortson asking "How are we doing financially?" Andrew said we are 16.7% of the way through the year. Revenues are still looking good at 36% because it's the beginning of the year and we have had a levy collection. Our expenses are at 19.7% which is inflated due to our first quarter waiver match but that will come back into

line. Our overall fund balance is \$22 million or 41% of our expense budget. While we look good for 2023, we are still in a fiscal emergency headed into 2024.

C. Human Resources Committee – Madeline Iseli, Chairperson

1. Executive Session to discuss Personnel matters pertaining to employment
 (This item took place at the end of the meeting prior to adjournment)

D. Policy Committee – Janet Peasant, Chairperson

1. First Reading of Selected Policies and Procedures

Ms. Peasant gave a first reading of the following policies. No action was required:

VII .31	Visitors to Facilities
VII .47	Dress and Manner for Staff
VII .54	Copyright
VII .62	Recording Devices in the Workplace
VII .78	Armed Intruder Response/Facility Safety and Security
VII .79	Firearms, Explosives, and dangerous weapons
X .09	Interagency Referral MH Supports and Services Program
X .10	Consumer Termination of Services MH Supports and Services Program
X .11	Individual Service Plan MH Supports and Services Program

2. Second Reading and Approval of Selected Policies and Acknowledgement of Selected Procedures

Ms. Peasant gave a second reading of the following policies:

VII .21	Staff Reimbursement for Authorized Expenses
VII .54	Copyright
VII .73	Electronic Signature
IX .06	Enrollee Absenteeism - EI
IX .23	Medicaid Due Process
X .05	Records MH Supports and Services Program
X .06	Progress Notes MH Supports and Services Program
X .08	Consent for Treatment MH Supports and Services Program

Motion: Ms. Peasant moved that the Montgomery County Board of DD Services approve the policies listed above. Dr. Fortson seconded the motion. The motion carried unanimously.

VI. SPECIAL REPORTS

The following updates/reports were included in the Board Packet for the Board Members to review at their convenience and leisure.

- A. Monthly Updates for DDS Departments
- B. Quarterly Update for Inclusive Neighborhoods Housing Corporation (INHC)

VII. ANNOUNCEMENTS-EVENTS-STORIES

- A. Link was included in the Board Packet to newsletters and events calendar.

VIII. OTHER BUSINESS

There were no Other Business items for the month of March.

IX. VISITORS' TIME

There were no visitors.

V.C.1 Executive Session to discuss Personnel matters pertaining to employment

Ms. Iseli moved that the Montgomery County Board of DD Services adjourn to Executive Session in accordance with Ohio Revised Code, Section 121.22 (G)(1), to discuss Personnel matters pertaining to employment. Mr. Serr seconded the motion. A roll call vote was taken: Ms. Redmon, yea; Ms. Peasant, yea; Dr. Komorowski, yea; Dr. Fortson, yea; Ms. Iseli, yea; Mr. Serr, yea. The motion carried unanimously.

Executive Session began: 7:30 p.m.

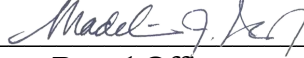
Executive Session ended: 8:09 p.m.

No action was taken after Executive Session.

X. ADJOURNMENT

There being no further business to present to the Board, the meeting was adjourned.

Time: 8:10 p.m.



Board Officer

April 18, 2023

Date

**The next meeting of the Montgomery County Board of DDS
will be held on TUESDAY, April 18, 2023 at 7:00 P.M.
at the Northview Center, 8114 N. Main Street, Dayton, OH. 45415**

Board Secretary/jn
Reviewed and approved by Superintendent