

MINUTES OF THE
MONTGOMERY COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES SERVICES
June 20, 2023
SOUTHVIEW

I. CALL TO ORDER/BOARD MEMBER ATTENDANCE

Board President, Madeline Iseli, called the June 20, 2023 meeting of the Montgomery County Board of Developmental Disabilities Services to order at 7:03 p.m.

Members Present: President, Madeline Iseli; Vice-President, Dr. Stephen Fortson; Richard Schultze; Janet Peasant; Dr. Susan Komorowski; John Serr; Elizabeth Redmon
Superintendent Dr. Pamela Combs

Ms. Iseli opened the meeting by reading the Board's Vision and Mission.

~ Moment of Silence

Ms. Iseli asked the Board to observe a moment of silence in memory of those who have passed away since our last Board Meeting, whether they be individuals served or their family members, staff or their family members, or friends of the Board.

II. SPECIAL PRESENTATIONS

There were no Special Presentations for the month of June

III. REVIEW AND APPROVAL OF MINUTES

The Board reviewed the May minutes and took action as follows:

Motion: Ms. Iseli moved that the Montgomery County Board of DD Services approve the minutes of the May 16, 2023 Board Meeting. Dr. Komorowski seconded the motion. The motion carried unanimously.

IV. SUPERINTENDENT'S REPORTS

A. Update by Superintendent

Pamela talked about the items in her written report, as follows:

- On May 25 we had a Memorial Presentation and Pamela thanked all the staff who helped to gather the information. We began doing this during COVID and it's a way for us to recognize the lives lost within our system during the past 12 months. We show a picture of and share a paragraph about each

person. In addition to our staff, families and providers attend the Memorial and it is very well received and appreciated.

- Our Team Awesome Day on May 23 went great and Pamela thanked Ms. Iseli and Dr. Fortson for attending and helping with presentation of awards. It was a beautiful day and the staff that organized it did such a great job.
- Pamela included in her written report some information we recently shared with our Community Review Team and she passed out copies of the PowerPoint presentation that was shared with them. The information is not new but a compilation of information we have shared over the last few years. It talks about our funding, our services, how we have doubled in the number of people served each year but have maintained the same levy allocation since 2009.

The presentation included things we have done to offset the deficit we have faced such as the reduction of two buildings, remote work model, depleted our reserve and vehicle funds, housing voucher project, and the list goes on. This is how we have made it through so far.

The presentation also included:

Challenges we are facing such as the proposal to increase Direct Service Professionals' rate of pay which is in the state budget and looks like it will go through – and then that will be paid by county boards of DD, which will increase our costs by a sizeable amount.

Our projections and shortfall, and the presentation ended with us continuing to collaborate with the state and county to find the best path forward.

Information about a provision that was put into place during the pandemic that parents could be paid providers of their minor children and it seemed liked something that would continue after the Federal Health Emergency and it's something our Finance team worked into our budget as we moved forward. When we found out in April this year that the State and Medicaid had the desire for this to continue that was the first we heard of it and, at that time, many superintendents in the state of Ohio were extremely concerned about the provision due to the lack of guidelines around it. The Superintendents Executive Committee, Treasurer, and Regional Reps. signed a letter that the Ohio Association of County Boards (OACB) wrote to the state saying that the cost would be something that county boards cannot manage with the number of parents that we anticipated would want to be paid providers for their children. The letter was sent about two months ago. There has been some media attention to it within the last week. Some parents from a parent group did a public records request to the state and received a copy of

the letter and put it out as new information that we were trying to block this proposal from going forward. Since writing the letter, we moved forward to support the proposal but had put the guardrails in place so that it could be managed effectively.

If Board Members hear about it or we need to address it further from the Board, Pamela wanted the Board to know the context for it; that we have moved to the point of including the numbers in our budget to support it. Some of the reasons the parents are upset is because the senate added an amendment which we did not request and they changed the budget language so that it could not take place. This upset the parents in the parent group that would like this option but we had no part in that process.

B. MUI Annual Report for 2022

This report was prepared by the Interim Director of our Safety and Protection Department, Melissa Hatton, and was included in the Board packet. No action was required. In response to a request from Ms. Iseli, Melissa will look into including a column where the number of incidents for each provider is listed, showing the number of people served by each provider. This will provide a clearer picture of the amount of incidents in relation to the number of people.

Ms. Peasant shared that last year she asked for more detail on the MUI report and she wanted to commend Melissa for putting together such a great comprehensive report. Ms. Peasant said she really appreciates it and the report now answers many of the questions she has had. Ms. Iseli added the narrative was great!

C. URS Employment Services Success Story

This article was included in the Board Packet for the Board Members to read at their leisure.

V. COMMITTEE REPORTS

A. Ethics Committee – Dr. Susan Komorowski, Chairperson

There were no Ethics items for the month of June

B. Finance Committee – Richard Schultze, Chairperson

Ms. Iseli welcomed Mr. Schultze back. Everyone missed him very much and we are glad he's back. Mr. Schultze shared that this last few months has given him a deeper insight into some of the problems people face with mobility issues, health issues, and dependency issues. He said his experience with all this happening to him recently will make him a better Board Member. He really appreciates what he has learned from this experience.

1. Renewal of Board Vehicle, Liability, Cyber, Violence, Pollution, and Crime Insurance

Motion: Mr. Schultze moved that the Montgomery County Board of DD Services authorize the Superintendent to enter into a contract with the Ohio School Plan for vehicle, liability, violence, pollution, cyber, and crime insurance for the period July 1, 2023 through June 30, 2024 at an amount not to exceed \$101,754.00. Dr. Fortson seconded the motion. The motion carried unanimously.

2. Review of Program Vouchers for May 2023
These Program Vouchers were provided in the Board Packet and included expenditures that are over \$1,000.00. No action was required and there were no questions.

3. Approval of June Resolutions Calendar

Motion: Mr. Schultze moved that the Montgomery County Board of DD Services approve the June Resolutions Calendar for item(s) 062023-08 to 062023-12. Dr. Fortson seconded the motion. The motion carried unanimously.

4. Financial Reports

The Financial Reports for May 2023 were in the Board Packet. In answer to Mr. Schultze asking "How are we doing financially?" Andrew said we are 42% of the way through the year. Revenue is at 49% which is good. Expenses are slightly under at 41%. Our Fund Balance is at 30.5%. 2023 looks good through the end of the year. Heading into 2024, and especially when transitioning into 2025, we will be in the fiscal emergency we have talked about.

C. Human Resources Committee – Madeline Iseli, Chairperson

*1. Approval to create Investigative Agent position

This position will allow for some overlap in the process of onboarding a full-time Investigative Agent before the one currently in the position leaves.

Motion: Ms. Iseli moved that the Montgomery County Board of DD Services authorize the creation of one full-time Investigative Agent position for the purpose of providing mandated investigative services. Once vacated at the end of August, position number 72000767 shall be abolished from the Table of Organization. Mr. Serr seconded the motion. The motion carried unanimously.

*2. Executive Session for matters pertaining to Personnel

This took place at the end of the meeting prior to adjournment

D. Policy Committee – Janet Peasant, Chairperson

1. First Reading of Selected Policies and Procedures

Ms. Peasant gave a first reading of the following policies. No action was required:

VII .15	Sick Leave and Other Types of Leave
VII .152b	Leave Donation Program
VII .16	Leave of Absence
VII .40	Attendance and Absenteeism
VII .41	Vacation
VII .85	Medication Administration and Emergency Treatment
IX .13	Addressing MUIs and UIs to ensure Health, Welfare, and Continuous Quality Improvement

2. Second Reading and Approval of Selected Policies and Acknowledgement of Selected Procedures

Ms. Peasant gave a second reading of the following policies:

IV .04	Financial Reporting
IV .17	Revenue Handling
VII .111	Payroll
VII .421	Communicable Disease
VII .52	Smoke and Vape Free Workplace
IX .03	Least Restrictive/Most Appropriate Environment

Motion: Ms. Peasant moved that the Montgomery County Board of DD Services approve the policies listed above. Mr. Serr seconded the motion. The motion carried unanimously.

3. Emergency Approval

Director of HR Jill Moore suggests moving the Personal Leave year from September 1 through August 31 to a calendar year. The current cycle ties back to the adult services programming year which no longer makes sense. Since there is no Board Meeting in July, Emergency Approval will ensure enough time for everything to be

put in place and to let staff know instead of waiting until August for official action – which is when the current cycle ends.

VII .152	Personal Leave Time
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Motion: Ms. Peasant moved that the Montgomery County Board of DD Services approve Policy VII.152 Personal Leave Time, listed above. Dr. Fortson seconded the motion. The motion carried unanimously.

VI. SPECIAL REPORTS

The following updates/reports were included in the Board Packet for the Board Members to review at their convenience and leisure.

- A. Monthly Updates for DDS Departments
- B. Quarterly Update for Inclusive Neighborhoods Housing Corporation (INHC)

VII. ANNOUNCEMENTS-EVENTS-STORIES

- A. Link was included in the Board Packet to newsletters and events calendar

Interjection: Ms. Iseli mentioned there was a really terrific story on the front page of today's Dayton Daily News. Kudos to our Board and parent, Jennifer Corcoran, for being such an incredible advocate for adult changing tables and really impacting tremendous change. Ms. Iseli shared that Jennifer was at the Huber Heights City Council on behalf of the Board and she was there to speak to the Council to encourage them to adopt a similar resolution locally. The Mayor of Huber Heights was so moved by Jennifer's testimony, request, words, and deeds, and he said publically it would be hypocritical as a city not to adopt Jennifer's suggestions and yet at the same time consider Huber Heights to be inclusive and welcoming. Ms. Iseli said it was very moving and a genuine reaction on his part.

VIII. OTHER BUSINESS

There were no Other Business items for the month of June.

IX. VISITORS' TIME

There were no visitors.

V.C.2 Executive Session for matters pertaining to Personnel

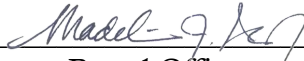
Ms. Iseli moved that the Montgomery County Board of DD Services adjourn to Executive Session in accordance with Ohio Revised Code, Section 121.22 (G)(1), to discuss Personnel matters pertaining to staffing. Dr. Fortson seconded the motion. A roll call vote was taken: Mr. Schultze, yea; Ms. Redmon, yea; Ms. Peasant, yea; Dr. Fortson, yea; Ms. Iseli, yea; Mr. Serr, yea; Dr. Komorowski, yea. The motion carried unanimously.

**Executive Session began: 7:35 p.m.
Executive Session ended: 8:05 p.m.**

No action was taken after Executive Session.

X. ADJOURNMENT

There being no further business to present to the Board, the meeting was adjourned.
Time: 8:06 p.m.



Board Officer

August 15, 2023

Date

**The next meeting of the Montgomery County Board of DDS
will be held on TUESDAY, August 15, 2023 at 7:00 P.M.
at the Northview Center, 8114 N. Main Street, Dayton, OH. 45415**

Board Secretary/jn
Reviewed and approved by Superintendent
Date approved by Board Secretary: June 23, 2023