

MINUTES OF THE MONTGOMERY COUNTY BOARD OF  
DEVELOPMENTAL DISABILITIES SERVICES

May 20, 2025

NORTHVIEW

**I. CALL TO ORDER/BOARD MEMBER ATTENDANCE**

Board President, John Serr, called the May 20, 2025 meeting of the Montgomery County Board of Developmental Disabilities Services to order at 7:00 p.m.

Member's in-person: President, John Serr; Vice President, Elizabeth Redmon  
Secretary, Richard Schultze; Madeline Iseli; Valerie Jones;  
Ralonda Holt; Heath MacAlpine  
Interim Superintendent Kamarr Gage

Mr. Serr opened the meeting by reading the Board's Vision and Mission.

**~ Moment of Silence**

Mr. Serr asked the Board to observe a moment of silence in memory of those who have passed away since our last Board Meeting, whether they be individuals served or their family members, staff or their family members, or friends of the Board.

**II. SPECIAL PRESENTATIONS**

There were no Special Presentations for May

**III. REVIEW AND APPROVAL OF MINUTES**

The Board reviewed the April 15, 2025 Board Meeting minutes and took action as below:

**Motion: Mr. Serr moved that the Montgomery County Board of DD Services approve the minutes of the April 15, 2025 Board Meeting. Mr. Schultze seconded the motion. The motion carried unanimously.**

**IV. SUPERINTENDENT REPORTS**

A. Update by Interim Superintendent  
Kamarr's written report was included in the Board Packet and provided updates/details on the following:

- March Deliverables
  - Address Budget Gap
  - Housing Choice Vouchers
- New Activities and Deliverables
- OACB Membership Dues

- IT plan - no new activity
- Migration of Mental Health to Private Providers
- Migration of Recreation to Community Integration
- Volunteer Requirement/Plan
- General Information Shared with All Staff
- Monthly Waiver Movement

B. Thank you note(s)

These notes were included in the Board Packet for the Board to read at their convenience and leisure.

**V. COMMITTEE REPORTS**

**A. Ethics Committee – Elizabeth Redmon, Chairperson**

There were no Ethics items for May

**B. Finance Committee – Richard Schultze, Chairperson**

1. Review of Program Vouchers

These Program Vouchers were provided in the Board Packet and included expenditures that are over \$1,000.00. No action was required.

2. Financial Reports

The Financial Reports were provided in the Board Packet. Mr. Schultze asked Andrew to provide an update. Andrew announced we are a third of the way through the year with revenues at 40% and expenses are at 38 %; due to the quarterly waiver match being paid out in April, around 5 Million dollars has inflated our expenses at this time; this should catch up by June. Our expenses are currently under revenue amount; our revenue has collected 1.6 Million dollars from our one million continuing levy that was the first half of the payment received in April. Our fund balance is down to 11.1 million which is 19 % and that is good. We are moving along through 2025 and on course where it should be at this time.

**C. Human Resources Committee – Madeline Iseli, Chairperson**

Ms. Iseli stated the Human Resources Committee met this evening and wish to offer a few items to consider in regards to position reduction and attrition. A request for approval of a small group of layoffs and most of the staff have been offered positons with Inclusive Neighborhood Housing Corporation (INHC), which is good news. Six (6) positions that will be vacated will help with the need of reduction in our work force. Ms. Iseli stated she was sorry to say one of them is Nikki (Frazier) who was in attendance. Ms. Iseli thanked her for her years of service and continued service through INHC.

1. Approval of Layoff Rationale

**Motion: Ms. Iseli moved that the Montgomery County Board of DD Services authorize the Interim Superintendent to take all necessary steps in order to implement the reduction in force of the**

**above classifications. Mrs. Holt seconded the motion. The motion carried unanimously.**

2. Approval of Position Abolishment

**Motion: Ms. Iseli moved that the Montgomery County Board of DD Services approve the above noted changes to the Table of Organization and authorize the Interim Superintendent to take the necessary steps to abolish the identified positions. Mrs. Redmon seconded the motion. The motion carried unanimously.**

3. Approval of Severance Package

**Motion: Ms. Iseli moved that the Montgomery County Board of DD Services authorize the Interim Superintendent to take all necessary steps in order to implement the above severance package for employees affected by the layoff. Mrs. Jones seconded the motion. The motion carried unanimously.**

4. Executive Session

This took place at the end of the meeting

5. Approval of Superintendent Appointment

This took place after Executive Session

6. Approval of Superintendent Contract

This took place after Executive Session

**D. Policy Committee – John Serr, Chairperson**

**1. First Reading of Selected Policies**

The policies listed below was presented for first reading. No action was required.

XI.01	Privacy, Safeguards, and Privacy Officer
XI.02	Uses, Disclosures, Right to Restrictions and Sanctions
XI.03	Access, Amendments, and Grievances

**2. Second Reading and Approval of Selected Policies**

There were no Second Reading Policies for May

**VI. SPECIAL REPORTS**

The following updates/reports were included in the Board Packet for the Board Members to review at their convenience and leisure. Mr. Serr wanted to note three employees with employment milestones for the following:

- Elise Bechtel - 35 Years of employment
- Patty Parks - 15 years of employment

- o Danielle Dillon - 1 year of employment.

A. Monthly Updates for DDS Departments

B. Administrative Resolution of Complaints

## **VII. ANNOUNCEMENTS-EVENTS-STORIES**

The following items/articles were included in the Board Packet for the Board Members to review at their convenience and leisure:

A. Link included in Board Packet to newsletters and events calendar

B. OACB Week in Review – Montgomery County leads OhioISP Enhancements Initiative

## **VIII. OTHER BUSINESS**

There were no Other Business items for May

## **IX. VISITORS' TIME**

V.C.4 Executive Session

**Motion:** Mr. Serr moved that the Montgomery County Board of DD Services adjourn to Executive Session in accordance with Ohio Revised Code, Section 121.22 (G)(1), to discuss personal matters in relation to the appointment of Superintendent. Mrs. Iseli seconded the motion. A Roll Call vote was taken: Ms. Redmon, yea; Ms. Jones, yea; Ms. Holt, yea; Mrs. Iseli, yea; Mr. MacAlpine, yea; Mr. Schultze, yea. The motion carried unanimously.

**Executive Session Began: 7:26 Pm**

**Motion:** Mr. Serr moved that the Montgomery County Board of DD Services resumed after Executive Session in accordance with Ohio Revised Code, Section 121.22 (G)(1), to discuss personal matters in relation to the appointment of Superintendent. Mr MacAlpine seconded the motion. A Roll Call vote was taken: Ms. Redmon, yea; Mr. MacAlpine, yea; Ms. Jones, yea; Ms. Holt, yea; Mrs. Iseli, yea; Mr. Schultze, yea. The motion carried unanimously.

**Executive Session Ended: 8:47 pm**

V.C.5 Approval of Superintendent Appointment

**Motion:** Mr. Serr moved that the Montgomery County Board of DD Services authorize the appointment of Kamarr Gage, current Interim Superintendent, to the position of Superintendent, effective

**May 26, 2025, in accordance with the terms and conditions outlined in the employment contract on behalf of the Board. Mrs. Iseli seconded the motion. The motion carried unanimously.**

V.C.6 Approval of Superintendent Contract

**Motion: Mr. Serr moved that the Montgomery County Board of DD Services approve the employment contract for the newly appointed Superintendent, Kamarr Gage, effective May 26, 2025, in accordance with the terms and conditions outlined in the employment contract. Mrs. Iseli seconded the motion. The motion carried unanimously.**

**X. ADJOURNMENT**

There being no further business to present to the Board, the meeting was adjourned.  
**Time: 8:50 p.m.**

  
Board Officer

June 17, 2025

Date

**The next Regular meeting of the Montgomery County Board of DDS  
will take place at 7 p.m. be on TUESDAY, June 17, 2025  
at Northview 8114 N. Main St. Dayton, OH 45415**

Board Secretary/jn & nlf  
Reviewed and approved by Interim Superintendent  
Date approved by Board Secretary: May 27, 2025